

**Townshend Planning Commission
Minutes of March 24, 2010**

Commissioners present: John Evans, Stanley Holt, Susan LeCours, Josh O'Neil of WRC and Ryan Hockerlotz as a member of the public.

Vice Chair John Evans called meeting to order at 7:20 PM

Josh O'Neil went over the Townshend Town Plan and the Adoption Plan. With Josh leaving WRC our contact will be Mike Shaughnessy. Should changes come about during public hearings we will talk to Jim Matteau and Jeff Nugent should be contacted with any map changes.

Although our current town plan is in place until 2013, once we adopt this new plan it will be good for 5 years. In future meetings we will decide a schedule regarding the timetable for public comments.

Josh finished, was thanked for his service and left at 7:40 PM.

New Business

We discussed the Town Hall Renovation Committee and how to proceed with this ad hoc committee.

A motion was made by Holt and seconded by LeCours to encourage the ad hoc committee to continue to focus on the fire alarm and heating projects.

Also expectations for the committee are as follows

1. A representative that has attended their meetings to report to us once a month.
2. A written statement or minutes from their monthly meeting.
3. New projects to be discussed with the PC prior to proceeding.
4. An update of committee members will be given to the PC.
5. There should be a PC member on the Committee.

We also drafted a mission statement for the Town Hall Renovation Committee which will be discussed at our next meeting, it currently reads; The Town Hall Renovation Committee shall investigate and evaluate options for the improvement of the Townshend Town Hall.

Mail

VT ANR Wastewater Permit to David Lyons increasing number of employees from 7 to 18 in existing commercial building at 1233 VT RT 30.

VT Land Use Permit Hall Farm Center for Arts and Education change of use from commercial use to private residence.

VT ANR Wastewater Permit to Hugh Stebbins East Longmeadow MA to construction of 2 two bedroom single-family residences sharing a well and septic off Peaked Mt Rd.

CVPS Act 250 application for relocation of electrical lines on East Hill Rd.

Holt made a motion to adjourn; unanimous agreement brought the meeting to an end at 8:20 PM.

Our next meeting will be held on April 14, 2010 at 7:15 PM.

The Town Hall Renovation Committee will meet Wednesday March 31, 2010 at 4:30 PM at the Townshend Public Library. PC members are encouraged to attend.

Respectfully submitted,
Susan LeCours
Acting Clerk