

Townshend Selectboard Meeting Minutes - May 21, 2007

Present:

R. Michael Donahue Jeffrey Russ
Alene Evans Selectboard
Henry Martin
Carole Melis

Participating members:

Anita Bean, Town Clerk, Annette Leigh & Eleanor Lemire
Treasurer clerks; Elizabeth Garfield & Arthur Monette, Planning
Commissioners; Walter Meyer, Lister; Kathleen Hege & M.
David Dezendorf, Townshend School Board members; Kurt
Bostrom, highway foreman and Fredrick Hege

At 7:05 PM the Chair ***call the Meeting to Order*** and recognized ***Participating Members:***

Annette Leigh reported that Town Treasurer Michalina “Miki” Wasung asked her to assist Eleanor “Ellie” Lemire in the collection of the 4th quarter property taxes, while she was in the hospital. Town Clerk, Anita Bean is in contact with Wasung and reported that she plans to work at home. Bean believes everything will be okay and accepted the chairs request to be the “go between” with Wasung in delivering Selectboard’s questions and/or concerns. The first issue is where does the Town stand in establishing a \$125,000 line of credit? This borrowing can be delayed if it would be more advantageous for the Town to wait until July 1st to apply, should payment of this credit line have to be paid before July 1st; #2 ask Wasung when can the Board expect to receive financial statements with detail transactions?

Bean presented the Board with the 2007 Dog Warrant for implementation. Bean, Leigh & Lemire left at 7:18 PM.

Elizabeth Garfield and Arthur Monette, Planning Commissioners (PC), explained how the PC compiles their surveys and utilizes the results. The Board believes that every one should work together toward common goals to increase communication, to create a citizen advisory committee, etc. The suggestion of having rotating liaisons to attend the meetings seems to be attainable.

- Garfield provided their Flood Hazard By Laws file, noting that this By Law needed to be updated. She was asked to contact Windham Regional Commission for additional information and material on this subject.
- It’s time to renew our designated Village Center, reported Garfield. She explained the tax benefits and available grants on updating housing within the designated Village Center. *Melis moved to authorize the Planning Commission to submit for a 3-year extension of our Village Center from the Department of Housing and Community Affairs, seconded by Russ, unanimously carried by the Board.*

Garfield volunteered to contact the Vermont Historic Department to see if there are any ramifications to the historical Town Hall should the sidewalks be moved closer for additional off road parking. Garfield and Monette left at 8:00 PM

Walter Meyer, Lister requested \$700 to mail out, by June 4th, the 2007 reappraisal booklets. He has agreed to create a simple “building permit” for review and discussion. Meyer left at 8:08 PM

Kathleen Hege, chair of Townshend School Board and M. David Dezendorf spoke about the Town’s increased 4th quarter payment to the School of \$480,000 to \$491,039. The chair stated that the Board would try to expedite this payment to be received by Friday, June 1st.

Hege indicated that the School District Treasurer would be corresponding to the Selectboard seeking an updated bill for the cost of bus fuel because the last bill was received in November. Dezendorf and Hege left at 8:28 PM

1a. Town Clerk and/or Treasurer: no reports at this time

1b. Highway foreman, Bostrom presented and reported on:

- Approved LaFountain's driveway access permit off Simpson Brook Rd — Manning Four Corners
- No road damage during last weekends rain; FEMA road repairs should be finished soon, a meeting with FEMA's representative could be made within the next two weeks; both Plimpton and Cersosimo have agreed to charge at FEMA rates.
 Martin and Evans gave a brief overview of the FEMA meeting; percentages of monies to be reimbursed and of an additional 15% from Vermont Emergency Relief and Assistance Fund if the June 19th document is completed and returned.
- *Melis moved to allow Bostrom to contact DP Gould and Son for bulldozer work at the pit, seconded by Martin, unanimously carried by the Board.* Bostrom will contact Chaves as to when he'll start crushing. Bostrom will take the opportunity to offer the Town's stockpiled loam toward payment of work performed at the pit.
- The Board needs to review and approve his proposed Safety Procedure Manual. At this time W. Masure's additional action plans were discussed. Bostrom will obtain road crew driving records and attend workshops, when offered, to prevent back injury.
- Donahue asked that he look at the damage on Old Acton Road, West Townshend. Bostrom left at 9:12 PM

*The chair moved to accept the **Minutes of May 7, 2007**, seconded by Donahue with the addition of: noting the presence of W. Meyer; riding the roads and to follow up with the offer the new owner of Janos made to the Town, *unanimously carried by the Board.**

*Martin moved to **Pay Bills and Sign the following Orders**, seconded by Melis,*

SM06-07 - #22	\$13,592.63	
SM06-07 - #23	\$491,039.00	Road Com Ords wk/ending 5/5 & 5/12
SM06-07 - #21A	\$47,011.00	FEMA \$1,779.00
SMPR06-07 - #21	\$ 1,827.36	

The Board agreed with Evans' suggestion to review the Road Commissioner Orders with the road foreman.

4. Old Business

VLCT D. Cloud —*Martin moved to have Mr. Cloud come down for a public meeting to review the results of his interviews, seconded by Evans, carried by the Board.* (Melis no)

Rapid Response — Davis reported on her meeting with Timothy Bell, chair of Town Emergency Management Plan, on the yearly Rapid Response update.

SoverNet Phone —Melis reported that the new phone line has been activated with a monthly charge of \$31.60 for 3 years. As a follow up she will review their invoices for accuracy.

VLCT's Survey —Earlier in the meeting, members had concerns and questions on Wade Masure's, VLCT Sr. Loss Control Consultant, new items added to the Town's action plan.

Whitney vs GCH —The Board received copies of correspondence between Deborah Whitney and Grace Cottage Hospital (GCH) regarding erosion on her property.

Law enforcement contracts —*Donahue moved to increase the Vermont State Police (VSP) fiscal year contract to \$12,000, seconded by Martin, unanimously carried by the Board.* Evans will report this to Rick Hopkins VSP Lieutenant and Martin will meet with Keith Clark, Windham County Sheriff. It appeared to the Board that this expense is partially offset from ticket monies but without financial statements the Board is unsure of expenditures and income.

5. New Business

The Board's June 18th meeting will commence at 5:30PM so that the Townshend Elementary teachers, Barbara Bedortha and Julie Dolan students' can perform a forestry presentation.

Martin moved to sign the 2007 Dog Warrant, seconded by Russ, unanimously carried and signed by the Board.

6. Other Business

St of VT:

- Nancy Evans (WW-2-2617) approved
- Brian & Carol Young (Camperama) submitted an in house review to add waste water system to serve 8 Park & Seasonal RV's
- copy of Listers' Memo from Agency of Administration establishing the 2008 property value on their State owned property in Townshend
- VLCT unemployment claim filed (R. Bean)
- flyer from Thomas Hirschak Co. Auction

8. Time of Next Meeting - June 4, 2007; Special Town Meeting May 30, 2007

*At 10:05 PM Martin moved into **Executive Session** under Title 1, Section 313 to discuss pending litigation and personnel, seconded by Evans, carried by the Board.*

At 10:46 Evans moved to out of Executive Session, seconded by Russ, unanimously carried by the Board.

As the result of Executive Session the Board will contact Attorney Fisher for legal advice.

*Russ moved to **Adjourn** at 10:47 PM, seconded by Melis, unanimously carried by the Board.*

Respectfully submitted,

Cynthia Davis, clerk for the Selectboard

