

## Townshend Selectboard Meeting Minutes - July 2, 2007

**Present:**

R. Michael Donahue      Carole Melis  
Alene Evans                Jeffrey Russ,  
Henry Martin                Selectboard

**Participating Members:**

Elizabeth Garfield, Planning Commissioner; Kathleen Hege  
chair and David Dezendorf, Townshend Elementary Board;  
Kurt Bostrom, road foreman and Fredrick Hege

At 7:00 PM the chair ***call the Meeting to Order*** and recognized ***Participating Members:***

Elizabeth Garfield, Planning Commissioner reviewed her memo — she spoke about the commissioner's onsite visit of the property that abuts the West River Housing project and stated that Bea MacFarland explained to her the history on how the Village of Newfane got their new sidewalks.

Garfield and Martin will work together on the Town Hall: to repair its balcony & porch and to construct parking spaces in front. Garfield left at 7:30 PM

Kathleen Hege, chair of the Townshend Elementary School Board reviewed and negotiated payment (\$2,168.85) of the bus gas bill as prepared by the Town Treasurer. She and Dezendorf explained the Board's adoption of a policy establishing how late an invoice may be received for payment. It was decided to have Davis prepare monthly billing for the bus fuel. Hege & Dezendorf left at 7:40 PM

***1a. Town Clerk and/or Treasurer:*** no report

***1b. Highway foreman,*** Kurt Bostrom reported:

- have to return to E. Jones her access permit because it's the landowner who requests this access.
- has not received any response to collaborate with Brookline & Newfane for paving their roads
- Bridges:
  - o Plans are in place to fix the East Hill bridge
  - o Plan to repair the approaches to W. Townshend's stone arch bridge
- It will cost the same to rent the roadside tractor/mower from Temco. He has been unsuccessful in finding someone to mow so the road crew will. *Martin motioned to authorize Bostrom to enter into a contract with Temco lease/rent tractor/ mower, seconded Evans, unanimously carried by the Board.*
- Delury kept Truck 3 longer, as it was not repaired when they went to pick it up.
- Taking care of the Beavers is becoming costly to the Town, as they are dismantling the baffles.

He will provide the Board with information, quotes, etc for the possibility of purchasing a backhoe / backhoe/loader

Bostrom explained to Evans that he did discuss the proposed Personnel Policies with the road crew, but had difficulties in understanding certain sections. Bostrom left 8:10 PM.

Fredrick Hege announced that he would not be attending all Selectboard meetings as he will be attending every RESCUE committee meeting.

*Martin moved to approve the **Minutes of June 18 and 28, 2007** seconded by Melis. After the draft minutes were corrected, Melis moved to approve the corrected minutes, seconded by Donahue, carried by the Board. Evans abstained.*

*Martin moved to **Pay Bills and Sign the following Orders**, seconded by Melis*

SM07-08 #1 - \$25,645.67

SM06-07 #25AP \$173.94

AM06-07 #26 AP \$602.14

*unanimously carried and signed by the Board.*

#### **4. Old Business**

**Flood Hazard By-Laws** —Public Hearing to adopt the Flood Hazard By-laws will be held on August 6, 2007 at 6:30 PM.

**Carlos Otis Health Care Center** —correspondence copied from Resource Engineering to Environmental Commission and from the Environmental Commission, setting a date of July 17<sup>th</sup> to hear concerns on amending their ACT 250 to add a storage building.

**Windham Country Sheriff's Department** —The Board needs to meet and discuss the WCSD contract with the Sheriff Clark. *Martin motioned to table taking any action on Windham Country Sheriff's Department contract, seconded by Evans, unanimously carried by the Board.*

**Vermont State Police Liaison** —Luke Evans, liaison has found these meetings to be very informative, reported A. Evans

**Road Striping** —Windham Regional Commission received positive responses from the Towns who had their entrance roads striped to slow down traffic. Martin reported the striping was a requirement of Stratton Mountain to provide road striping to neighboring Towns, in order to get their ACT 250 amended and now the expense to continue this traffic calming is back on the Town's shoulders. *Martin moved to reply to Windham Regional*

*Commission that Townshend does not financially support this project, seconded by Evans, unanimously carried by the Board.*

- Policies — Personnel & Safety will be reviewed by every member.

**Ancient Roads** —Everyone was impressed after reviewing The Old Maps. These maps will be very helpful in locating old ancient roads as they are all the same size and copied on transparent paper.

**Septic Compliance Officer** —Martin believes that Craig Hunt, septic officer, would keep himself and the Town up to date on the implication of the State's new septic guidelines. Hunt will continue issuing the Town's Permit and Melis will work with him on the State's new Statutes.

## **5. New Business**

- *Melis moved to accept Anita Bean's, Town Clerk, request to retain an additional \$1.00 for record restoration, seconded by Martin, unanimously carried by the Board.* This is the result of the State increasing recording fees from \$7 to \$8.00 per page.
- Library Trustee requests:
  - *Martin moved that the Town had no objections for the Trustees to paint the three remaining sides of the Library, seconded by Evans, unanimously carried by the Board.*
  - The Board will wait for responses to the ad to fill the Library Trustee vacancy. The appointed person must be a legal resident of Townshend.
- Martin reported that he authorized Mitchell Putnam, pound keeper, to catch and quarantine a cat that had bitten two children at the Ball Mountain Campground and the Town will pay any expenses he may incur.
- Martin reported that Donna Vondel, a Townshend Acre property owner, was coming tonight to inform the Board of the continuous shooting off of noisy, loud fireworks near her house. Evans will inform the VSP of this nuisance.
- Davis was instructed to obtain fuel bids as moved by Evans, seconded by Melis, unanimously carried by the Board.

## **6. Other Business** —no action taken

- Secretary of Interior & U.S.A correspondence dated 6/13&14 re: Payments in Lieu of Taxes
- Water Quality Div. draft amend Gen. Permit 3-9020

St of VT: Carlos Otis Health Care — project review sheet  
Certificate of Insurance: Housing & Community Affairs; Cardinal; Polukord

*At 9:20 PM Martin moved into **Executive Session**, under Title 1, Section 313 to discuss personnel, seconded by Donahue, unanimously carried by the Board*

*At 9:40 PM Martin moved out of Executive Session, seconded by Evans, unanimously carried by the Board.*

*At 9:40 PM Martin moved to inquire of the availability of Lambert Mediation to set a mediation meeting with town personnel, seconded by Evans, unanimously carried by the Board.*

**8. Time of Next Meeting — July 16, 2007**

*At 9:42 PM Martin moved to **adjourn**, seconded by Donahue, unanimously carried by the Board.*

Respectfully submitted,

Cynthia Davis, clerk for the Selectboard