

Townshend Selectboard Meeting

Recessed 12/3 to 12/10 – 6:00 – 7:30 and properly warned

Present:

Alene Evans
Carole Melis

Jeffrey Russ,
Selectboard

Participating members:

Kimberly Liebow & Jennifer Joyce, Town Auditors

At 6:10 PM Evans, vice chair ***called to Order*** and recognized ***Participating Members:***

Kimberly Liebow and Jennifer Joyce, Town Auditors were invited for updates from the Board re: Town financial matters; the 2007 Town Report, etc. Liebow responded that the Treasurer had not given them any financial statements. They are only auditing bank statements. Liebow and Joyce left at 6:55 PM

1a. Town Clerk and/or Treasurer: Davis reported on her conversation with Wasung which she provided the Board in written form: financial statements completed thru ½ March; FEMA; duct cleaning; E&O's

A Memo will be written (Melis & Davis) to the Town Treasurer requesting information and asking how to pay for this new expenditure without knowledge of financial Town status.

4. Old Business:

- Evans asked that members review each of the insurance proposal in order to make a decision on Dec. 17th
- A copy of the Listers Memo to the Town Treasurer, Michalina Wasung re: billing Grace Cottage Hospital for the Heins Home portion of educational taxes, assessed \$490,000.
- Russ reported that Bailey will call back if he accepts the job of snow blowing. If he has not responded by next week, the Town will post the job.
- Melis received a phone call from Annette Leigh telling her that she almost fell down on the "poorly maintained" sidewalks.
- After discussion *Melis moved to give the Town Treasurer, Michalina Wasung, a copy of the Attorney General's letter, with attachments, seconded by Russ, carried by those present.*

5. New Business:

- Robert Crego of WRV Housing phoned Davis asking that a letter with attached documents indicating to a lender that Townshend did hold a \$65,000 be signed. After discussion *Melis moved to instruct the vice chair, Evans to sign the letter from Key Com. Dev. Corp verifying that Townshend holds a \$65,000 mortgage on the West River Valley Housing Limited Partnership, seconded by Russ, unanimously carried by those present.*

7. Executive Session – none

8. Next Meeting – Dec 17, 2007

At 7:30 PM Melis moved to ***Adjourn***, seconded by Evans, carried by those present.

Respectfully submitted,

Cynthia Davis, clerk for the Selectboard